

**ASSIST Community Services Centre
CLB 3 & 4 Split Class**

TEACHER: Jessica Cheong
EMAIL: jessica.c@assistcsc.org

LOCATION: 9649 - 105A Avenue, Edmonton, Alberta
(Downtown Site)

PHONE NUMBER: 780-429-3111

CLASS TIME: 9:00am to 12:00pm (Monday to Friday)
September 8, 2014 to March 20, 2015

HOLIDAYS: NO CLASSES!

Labour Day (September 1, 2014 Monday)
Thanksgiving (October 13, 2014 Monday)
Remembrance Day (November 11, 2014 Tuesday)

Winter break (December 20, 2014 ~ January 4, 2015)
-Christmas (Dec. 25, 2014 Thursday)
-Boxing Day (Dec. 26, 2014 Friday)
-New Year's Day (Jan. 1, 2015 Thursday)

Family Day (February 16, 2015 Monday)

ABOUT ME:

I received my teaching degree in 2011. I started teaching LINC classes in April 2014.

ABOUT THE CLASS:

- Please come to class.
- Please be on time.
- Please email me the night before if you are going to be absent the next day.
- You must complete an absent form and absent request form if you are going to be absent or going on a vacation for a long time.
- You must complete a late slip if you come to class late. Please specify the reason why you are late.
- We ask you pay \$2.00 per month for coffee, tea, sugar, etc.
- Please bring your own cup!
- Please clean up after yourself and **DO NOT** leave a mess in the kitchen, bathroom, or classrooms.
- Try your best! We are all here to learn!
- Ask questions if you don't understand the lesson.
- Please put your phones on vibrate during class, and please **DO NOT** charge your cell phones at school.

ABOUT LINC:

- This course is **NOT** meant as preparation for TOEFL or IELTS.
- This class is focused on learning English to help you survive in Canadian society and with everyday tasks.
- This class is **NOT** going to be only focus on grammar.

THANK YOU and WELCOME!!! 